P 18E

App. F. IX-4

1931-32.
(C.R.B.)

File No. 2-31

Previous References

Serial Nos. 7

Later References

Reserve
29.3.43.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. One

Part B for November 1936.

SUBJECT.

Re: The appointment of Non-Brahmin Supdt to the C.R.B. & the officials of the said Section are Secretariat officials for all practical purposes.

23/11/36.

14 OCT. 1931

C.12
C.R.B.

General and Revenue Secretariat | File No. | of 193 | [App. F. III—2

Serial No.

Note regarding the establishment & distribution of work &c.

Some time ago the Rel. Member said that he was quite dissatisfied with the work of the C.R.B. branch. I explained the difficulties to him and he was pleased to ask me to submit proposals for the reorganisation of the office through the Chief Secretary.

The accompanying extract from the report of the work of the C.R.B. shows that the chief obstacle to the efficiency of the branch is the want of a proper superintendent. I shall, therefore, propose the appointment of Mr. M. Sivaswami B.A., as officiating Supdt. He has been family-long in the branch and knows the details of the work thoroughly. I have also found him earnest and hard-working and I have hope the Secretary. I, therefore, think he should be given a chance of supervising the office in preference to outsiders who have no interest in the work. In fact; since July 1931 he has been the virtual Supdt. and has brought the office into some shape and order. I beg that my proposal may be sanctioned.

Chief Secy
Hon'ble
Gen. Secy

Regd - G.R.S.

24/X

25/X

Have you anything to say?

27/10/31

25/X

GENERAL SECRETARY.
No. 2890

NOTE—Contn. Sheet.

WD 70—GBPM—60,000—13-8-31.

Please put up
all References &
27/10/31

Appx A

File No. of 193 | General and Revenue Secretariat

O.E. file 3 of 29 s/s 60 & 61 is pertinent. Kindly reference is invited to Chief Secretary's orders in filling up the vacancy of the late Mr. B. L. Narasimhiah Supdt. C.R.B. Vide also Chief Secretary's orders which were agreed to by other Secretaries at the representations of Mr. G. Krishna Rao & the late Srinivasiah at the time. A

B & C

2) The posting of a permanent Supdt. to C.R.B. without frequent disturbance may perhaps be considered.

13.11.31

3) Mr. H.M. Srinivasaiya's Name in the Secretariat Graduation list of Second Division Clerks is comparatively low. There are over 30 officials above him in the Grade. It will not be fair to promote him as acting Supdt. in supersession of his Seniors.

Ch Secy. 13/11/31

This may be sent to the Secy, C.R.B., for remarks.

RB 13/11/31

Secy, CRB with Compts 14/11/31

From the note put up herewith, it will be seen that the C.R.B. office has for all practical purposes been treated as an independent unit. By

13 ...1931

Serial No.

it is now to be considered as a part of the G.R.S., definite orders of Govt seem to be necessary in view of the G.O. of 21.10.27 considering it as a separate unit (Flag C). The future graduates of the GRS will also have to include the staff of the C.R.B. office.

Even granting that it is a part of the G.R.S. I submit Mr. N. M. Ummachi has good claim to the appointment. If as a matter of policy, a S.B is to be appointed to the post (as opined by the Chief Sec. the other day), Mr. Ummachi is better qualified first. He has 3 seniors (Messrs. A. Arumainathan Asst., A. P. Chandrasekara Asst & N. Venkatasamiah). He is a graduate and has passed Ser. Ex., Accts. Ex. & Registration exam. He has been working in the C.R.B. office for a few years and is thoroughly conversant with the rules & regulations. In fact, he is said to have compiled the revised C.R.B. manual. There has been much criticism of the work of this branch and things are not likely to improve if a raw man is posted as Supdt. I would, therefore, give him a chance. If precedents for supersession are required, there is the case of Mr. N. A. Sankara Lasting of the Translator's office, who is said to have gone over 16 of his seniors.

Chelvy

(11) Rec'd Please see bee

RB 20/11/3

NOTE—Contn. Sheet.

WD 70—GBPM—60,000—13-8-37.

(12) I fear there is no Vacancy - Please verify

(13) There is no vacancy at all at present on the Establishment of the Central Recruitment Board. The permanent incumbent of the post of Superintendent on that Establishment is Mr.K.Venkata Rao who is now in charge of the Financial Branch. Mr.K.Venkata Rao or some other Superintendent, II Grade has to be permanently posted to the Central Recruitment Board now, so that there may be no disturbance for work there.

(14) There are three permanent vacancies on the permanent Establishment of the General and Revenue Secretariat. Of these, two are temporarily filled up by promotion and one is kept vacant against the appointment of Mr.T.L.Kantam. The Office is now working with one Superintendent short.

(15) If the charge of the General Records & the Library is transferred to Mr.T.L.Kantam as ordered on a separate file, one Superintendent becomes available for being posted to Central Recruitment Board or to Financial Branch (in case Mr.K.Venkata Rao is sent to Central Recruitment Board on which Establishment he is borne).

27.11.81 (16) This means that there is no Vacancy.

Serial No.

in the ~~Secretariat~~ Superintendents Grade for being filled up at present.

(17) There is however a temporary Vacancy in the Selected Grade which place Vice Mr. A Sreenivasaraya, Deputy, Revenue on Combined Leave. His leave application (for 4 months' leave) has been forwarded to Chief Secretary.

Ch Secy. 28/11/31

157 I shall see this when it comes

CHIEF 28 NOV. 1931

(19) This may be shown to the Hon'ble Minister

RB 5/12

(20) Mr Narasimha with Comptr

5/12/31

(21) It is stated above that there are at present 3 permanent vacancies in the G. S. of which two are filled by temporary arrangements have been made. It is suggested that one of these temporary promotions may be terminated and Mr. Kuriakose Rao appointed in the vacancy permanently, thereby relieving the post of the C.C.S. officer displaced by Mr. K. The question is given to be considered is whether there is any objection to Mr. Kuriakose Rao being appointed permanently in the G. S. I have also stated that the C.C.S. is for all

NOTE—Contn. Sheet.

File No. of 193 .

General and Revenue Secretariat

Judicial purposes an independent unit and it is but right that it should have a permanent Legal Adviser (preferably a non-Barrister) who is well conversant with the work of the branch and who will not be constantly disturbed.

(5) If, however, it is considered that the C.R.B. branch is a part of the Legal Dept I would suggest that the vacancy that Mr. Cunningham is going to Mr. N.M. Cunningham

Ch. Secy

11 DEC. 1931

(23) His Majesty considered in connection with some proposals which have been Secy to the Rec Please put up with the other file.

RG
(c) 9/12/31

24)

The file referred to is linked with this.

15/12/31 (25) Ch Secy 15/12/31

(26) The Secy C.R.B. and Regr may please see me about this file.

17/12/31

CHIEF SECRETARIAT
16 DEC. 1931

(27) Secy C.R.B. with compliments 17/12/31

(28)

Re-subs for orders with reference to personal discussion today

Ch. Secy 22/12/31

2 1931

17/12

Serial No.

(29) It was never intended that the C.R.B. Office should be an independent Office, except for such purposes as drawing the paybill etc. The officials employed in the Office are Secretariat for all practical purposes, and their relative seniority is determined with reference to their place in the general schedule of Secretariat.

(30) I however agree that the officials should not be frequently changed and the staff, in particular, should be kept on undisturbed for 2 or 3 years

27/12/31

(31) To C.R.B. office with Compliments for A/C & Kind return. The papers have to be filed in O.B.

(32) 26.3.32

(33) 30/3/32

OFFICE OF THE COMP MEMBER OF COUNCIL
0 MAR 1932
No. 8-158

Note—Contn. Sheet.

Central Recruitment Board Office

(1) It was directed in G.O. No. 0.1350-1/O.E.74-27-1 dated 21st October 1927 that the Central Recruitment Board be constituted into a self contained unit separated from the General and Revenue Secretariat, and that the necessary staff for the C.R. Board be given by a suitable reduction in the permanent strength of the G.R.S. This was brought into effect from 1.11.1927.

(2) The consequential arrangements viz

(a) Separate Bonaward, disbursement of pay T/A and other allowances, drawing of pay from the Treasury.

(b) Receiving and delivery of Tappals of the C.R. Board Office.

have also been directed (separately) to be made by the C.R.B Office, which was till then being done by the Secretariat Staff.

(3) In connection with the reorganisation of the General and Revenue Secretariat, the C.R.B. Office was left out of consideration as could be seen from the 1st Para of the G.O. No. O.17/O.E.2-29-1 dated 2.7.1929.

"When a separate Office was formed for the C.R. Board in October 1927, one 2nd Grade Supdt, 3, 1st Div clerks, 1 2nd Div clerk + 1 Jr Stenotypist were transferred to that Office from the Secty. The present establishment (of the Secty) accordingly consists of 154 officials x x."

(4) Separate orders were issued in G.O. 0.2217-9/O.E.104-29-1 dated 3/4.1.1930 in the matter of the reorganisation of the C.R.B. Office

(5) The Leave Reserve Staff sanctioned for the Secretariat, has been exclusively reserved for the Secretariat proper, and this Office has been informed that the said Staff cannot be utilised in the C.R.Bd. Office.

(6) Since November 1927, the names of the officials transferred to the C.R.Bd. Office have been omitted from the Secretariat Gradation list. The representations of the officials to retain their names in the Gradation list were of no avail.

(7) It is only in this year's Gradation List (April 31) the names of officials of this Office has been printed separately at the end of the Gradation list.

The recent entries, of the only names of Messrs H.N. Sreenivasaiya and P. Srinivasa Row in the list of Secretariat Officials (in ink) appear to show that this Office is part of the Secretariat, where as in practice it is not the case. This is testified by the fact that the names of other officials of this Other Offices have not been entered in the list of the Secretariat officials.

(8) The names of the C.R.Bd. Superintendent is also printed separately in the Civil List.

(9) The cases of temporary officials entertained in the C.R.B Office have all along been left out of consideration while filling up the permanent vacancies in the Secretariat.

(10) Such of the C. R. B officials, that had not passed the Office manual Exam. of the Secretariat, were not directed to sit for the recent examination. On their representation, it was directed that they may sit. if they like

(11) In the Translation Office Mr. M. V. Sankara Sastry (who is junior to 16 officials in the Secty has already been put into the grade Rs 150-10-200 and he is drawing the maximum of the grade from 1-2-1931. (Where as the seniors refered to above have not reached the maximum in that grade in the Secty and 8 of them have not been put in the grade Rs 150-10-200 as yet)

(12) The argument, if any, that the nature of work in the Translation Office is technical, will also hold good in the C.R. Board Office. This is also evidenced by the record of work of some of the officials that were successively posted as Superintendents in the C.R.B Office (Vide Note)

(13) The question of appointing a member of the Backward Communities as Superintendent of the C.R.B Office, in the interest of Office work, being pressed from a long time and the proposal of Mr Gundappa, a member of the C.R.Bd to this effect made at the recent C.R Board meeting has been noted for consideration.

(14) The Officials recommended for the Superintendent's place is a member of the Backward Communities. He is fully qualified (Educational & Experience) He stands 10th in rank among the non-brahmin Officials in the Secty. The three above him are not eligible for the place, for obvious reasons.

(15) The present proposal may be sanctioned

R & O Office

M No. F. 1351-1/30 -27-1 dated 21.10.1927.

1) Ordered to be constituted into a self contained & separate from its Revenue Secretariat

2) The strength of the C.R.B Office was permanently fixed at [illegible] strength of the Q.R.S Staff.

3) It came into force on 1.11.1927

Orders contained therein —

(1) Separate pay bills & drawing & disbursements.

(2) Simplified procedure for drawing of Tappal for local issues

(3) Separate procedure for R.B. Tappal by the R & O section.

(4) Omission of the names of the officials from the Gazetteer [illegible]

(5) Showing of the [illegible] separate from the Q.R.S. [illegible]

(6) Issue of orders re: appointment of temporary offrs to the C.R.B. from the C.R.B. office only

(7) Confirmation of temporary vacancies in the C.R.B. Office not considered in connection with filling up of permanent vacancies in the Secretariat

(8) Ordering the C.R.B officials may sit for the Office & Annual Exams if they like

(9) During the re-organisation of the Secretariat C.R.B. Office was kept out (Vide G.O.)

(10) Separate orders were issued re: reorganisation of the C.R.B & Translation Section on the analogy of the Secretariat. Publicity Office

(11) Gradation list 1931 — Names of Associated Offices shown separately.

Leave Reserve staff is not opened for work in this Office.
Economic Consultative office - Mr G Narasimhaiah drawing Rs 114 in basic + emoluments

D No. 1483 CRB

Submitted.

I am given to understand that my name was suggested for one of the places on the staff of the Central Recruitment Board office just formed. I am a permanent senior Second -- Division Clerk hand of the Secretariat getting Rs. 75/- per mensem with chances of promotion to the first Division. I request that in case I am to be taken over to the Central Recruitment Board office, my lien may kindly be continued to be kept in the Secretariat, so that I may not lose any chance of promotion in the Secretariat. If this cannot be done, I beg to state that I prefer to remain in the Secretariat, as hitherto.

(Sd/- D.K.Lutto Gowda

2nd November 1927.

Submitted.

Kind reference is invited to para 1 of G.O.No. C 1350-1/C.B. 74-27-1, dated 21st October 1927 it is directed that the Central Recruitment Board office will be an independent unit separated from the General and Revenue Secretariat. In a small office like that of the Central Recruitment Board, the chances of promotion and prospects being limited, it seems to be prejudicial to the interests of the officials to transfer them from the General and Revenue Secretariat to the C.R.B. office unless an assurance is held out to them that their prospects in the G.S.S. remain unaffected by their transfer to C.R.B. and their lien continued in the Secretariat, so that they may not lose their chances of promotion due to them in the usual course according to their seniority in the C.R.B. Similar representation from Mr. Srirangulu Naidu is also placed in file.

Intd. B.L.N. 2/11/27

Submitted for favour of orders. I may perhaps submit that the prospects of the men in C.R.B need not be allowed to suffer in the G.R.B.

"Intd" B.L.N.
2-11-27

I agree. Their names may continue to be shown in the Gradation list of the Secretariat.

"Intd" N.M.
3-11-1927

Sgr. with compliments

1. Office Establishment.

The following is the sanctioned strength of the office.

1. Second Grade Superintendent on Rs 150-10-200
2 First Division clerks on Rs 40-5-90-6-150 each
2. Second Division clerks on Rs 30-3-60-5-100 each
1 Junior Steno Typist on Rs 30-3-60-5-100
2 Temporary Second Division Clerks - Rs 30-3-60-5-100 each
1 Mutchi (Superior Service) Rs 15/-
2 Peons.

2. Superintendent:- After the transfer of Mr. D.Rangaswami Iyengar to the office of the Secretary, Representative Assembly and Legislative Council, Mr. K.Venkata Rao was posted as Superintendent in December 1930. Though his name is borne on the baraward of this office and his pay is drawn here, he is actually working in the --- Financial Branch of the Secretariat. This is an anomalous arrangement and should be discontinued. Moreover, during the period from 5-9-30 to 2-7-31, there have been frequent changes of officials posted to do the work of the Superintendent of this Office as shown below:-

Name of the incumbent	Period he was on duty	Leave utilised during the period.
1. Mr. K.Y.Krishnasway Iyengar	From 5-9-1930 to 31-1-1931 (4 months & 25 days)	11 Days
No Superintendent	from 1-2-1931 to 24-3-1931 (1 month & 24 days)	
2. Mr. N.Narsimha Iyengar	From 24-3-1931 to 14-5-1931 (1 month & 20 days)	19 Days
3. Mr. R.Ranga Rao	From 15-5-1931 to 30-5-1931 (15 Days)	1 Day
No Superintendent	From 1-6-1931 to 10-6-1931	(10 Days)
4. Mr. K.Y.Krishnaswamy Iyengar	From 11-6-1931 to 2-7-1931 (21 Days)	6 Days

3. From July onwards, the Senior clerk has been

in charge of the branch. The first two of the abovenamed officials were on the verge of retirement and all of them seem to have been sent to this ~~branch~~ Office merely to mark time pending their retirement or posting elsewhere. They could not, therefore, be expected to put their heart ~~with~~ into the work and as a result, the management of the ~~branch~~ Office was very inefficient and work fell considerably in arrears. It is quite necessary to have a permanent Superintendent and proposals will shortly be submitted to appoint Mr. H.M. Srinivasaiy B.A., the Senior clerk, who is well conversant with the work, as Officiating Superintendent.

4. In the interest of efficiency the work in the office has been distributed among the clerks as follows since July 1931:-

1. Mr. H.M. Srinivasaiya B.A. (Telugu Banajiga) Senior Clerk on Rs 96/-	In charge of the office in addition to his duties of casework.
2. Mr. Md. Hyder Sheriff, B.A. 1st Dn. Clerk Pay Rs 75/-	Tabulation of the "C" statements in respect of 72 unit offices Chekking them with the Schedules of Establishments, tabulations of the statements of non-Gazetted appointments, Case & Sus work relating to the above.
3. Mr. B.K. Putte Gowda (Vokkaliga) S.S.L.C. 2nd Dn. Clerk. Pay Rs 90/-	Diary work, Maintenance of the Statistics Register showing the number of applications of candidates of the several communities forwarded in respect of advertised vacancies. Collecting "A" statements in respect of vacancies and handing them over to the Typist for publication. Sus work relating to the Vacancy files of Heads of Departments except Dist. Edl. officers.

4. Mr. K.Rangaiya (B.A. Part I Course) (Vokkaliga) 2nd Dn. Clerk Pay Rs 30/- — File Registering Maintenance of ---- Vacancy Registers - Working up "B" statements in respect of vacancies in the units of certain Dist. Edl. offices Miscellaneous and minor case work - All Sus work relating to the Regular Sus cases except Vacancies Sus work.

5. Mr. N.C.Ramaswamy Iyengar (Brahmin) Junior Steno Typist Pay Rs 85/- — Typing work of the office - Maintenance of office accounts (Preparation of monthly Pay bills, T.A.bills of the office and disbursement of the same) Working up of "B" statements in respect of units of certain Heads of Departments and Case work.

6. Mr. M.Krishnaswamy (S.S.L.C.) (Adidravida) 2nd Dn. Clerk Pay Rs 33/- — Case work relating to all important cases, and those involving departure from the rules of recruitment. Working up "B" statements in respect of the vacancies in the units of the Dist. Edl. Officers and Sus work relating to the issue of these cases. Typing work whenever necessary to relieve congestion.

7. Mr. M.Abdul Aziz (S.S.L.C Course) (Mahomedan) Pay Rs 30/- — Despatching and Depositing work. Disposal of ordinary petitions.

8. T.S.Abdul Khader (S.S.L.C.Course) (Mahomedan) Mutchi - Superior Service Pay Rs 15/- — Opening of Tappal, Registration and numbering of applications - Sorting the same vacancywar - Formation of vacancy files with Index slips and distributing the same among all the officials. He also helps other officials in the forwarding of applications to the several unit officers. Forwarding of applications (received late) in all cases.

5. In addition to the above work, all the clerks share equally the work relating to the sorting of

applications, preparing lists of qualified applicants for each vacancy and forwarding them with the applications to the several Unit officers. This procedure has been adopted in order to effect speedy disposal of this work which is voluminous. All the clerks are fully employed and have often to work overtime especially since July 1951 when the posts of two First Division and one 2nd Division clerks have been kept unfilled on account of economy.

24/X

Secretary,
Central Recruitment Board.

Serial No.

Mr.A.Srinivasaiya, Superintendent, Revenue Branch, has been granted 2 months' privilege leave with effect from 29th October 1931.

Mr.K.Panduranga Rao, Superintendent, Development Branch, has applied for one months' privilege leave from 3rd December or from the date of availment. The Development Secretary has agreed to the grant of leave.

Mr.R.Ranga Rao first in the list of Senior clerks may be appointed to act vice Mr.A.Srinivasaiya and posted to Revenue Branch.

Mr.M.A.Ramaswamaiya the next Senior clerk may be appointed to act as Superintendent vice Mr.K.Panduranga Rao. He will be in charge of the Development Branch.The acting arrangements are permissible under G.O.NO.Fl. - 3742-91/G.F.54-31-22 dated 2nd December 1931.

5.12.31

These acting arrangements may be agreed.
Mr R Ranga Rao is drawing Rs 150 from 1-12-31 & Mr M A Ramaswamy Rs 144 from 1-7-31. They are the Senior clerks eligible for promotion to the Superior Grade.

Dy Secy
Chief Secy.
9/12/31

I agree to the promotions proposed in the above note but as regards posting a Supdt. to the Revenue Branch, I would request that Mr. Lakshminarayana may be posted as the work in the Revenue Branch requires an experienced Supdt.

Should Mr. Srinivasaiya elect to avail himself of the leave.

NOTE—Contn. Sheet.

File No. of 193 | General and Revenue Secretariat

I quite agree that Mr. Ramaswamy may be
held as ag. Depot. Devt. Br. Early orders may be passed
the work in the Rev. Br. is suffering MK 10/12
(Chief Secretary Compl.) Rel
Please speak
RG
(1)(12)
Please arrange orders on the [illegible] file.
Ordered to be placed before Mr. Matthews Rao.
15/12/31.
Submitted accordingly.
Ch Secy 15/12/31

G.R.S. III—3]

Routine Notes

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Submitted to H. Dep. Sec'

Here is the Sept'
for H. Dep. Branch since 1½
Monthly or the last two
Septrs. Considerably the
Sept' (Mr A. Smith writes)
is not likely to
return for a couple of
months: Another Sept'
may be sent to the Branch
very early.

2
7/12/31

[1] routine notes be written on small slips,
[2] or slips pasted on this form.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.